

## Purpose and Scope of this Document

This risk assessment covers general hockey delivery (outdoor training and matches) by Loughborough Town Hockey Club. Where other hockey delivery takes place, for example the running of hockey festivals or indoor hockey delivery this should be covered by a separate risk assessment written by the person responsible.

Note: risks around Covid-19 are covered in the clubs Covid-19 risk assessment.

**Venue:** Loughborough Grammar School (both pitches), Loughborough University (water based and EHB)

**Completed by:** Mary Lilliman

**Date:** 10-04-21

**Review Date:** APRIL 2022

## Playing Area/ Training Area

Check that the area and surroundings are safe and free from obstacles, check floor, roof leaks, lighting, heating, security and welfare.

What are the hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Frozen pitches	Players and coaches.	Pitches inspected before use.	If pitches freeze during the session then coaches to stop the session.	Lead Coach		
Excess people on the pitch (not directly involved in the training session/ match).	People on pitch.	Only people directly involved in the training session/ match to be allowed onto pitch.				
Floodlights in good working order	Players and coaches.	Nobody to enter the pitch before floodlights are switched on.	Facilities may need to be called to switch floodlights on.			



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		If floodlights switch off during the session then play to stop until floodlights can be switched back on. If one floodlight switched off then play may continue in well lit areas of the pitch.	Contact numbers for facilities teams can be found in pitch packs.			
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### Equipment

Check that it is fit and sound for activity and suitable for age group/ability, check there is no equipment left from other activities or obstructions left in the sporting area.

What are the hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Goals on pitch	Players and coaches	Goals inspected before use. Any damaged goals not used. Any goals that are in the way of the playing area moved.				
Dugouts are secure and in good condition	Players	Dugouts inspected before use. If damaged the dugouts are not used.				
Equipment left from previous session.	Players and coaches.	Any equipment left from the previous session moved from playing area before use.				

### Session Organisation

How are the sessions organised to ensure they are as safe as possible?

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What are the hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Skill level and number of coaches.	Players	All lead coaches to hold EH Session Coach/ EH Coach or above. Lead coaches that do not hold these qualifications should be working towards an EH Session Coach/ EH Coach course and have attended relevant CPD.  Number of coaches/ assistants/ helpers should be in accordance with EH guidelines: <b>Under 8's:</b> 1 adult: 8 children (with a minimum of 2 adults) <b>Over 8's:</b> 1 adult: 12 children (with a minimum of 2 adults) <b>Over 18's:</b> 1:16	Coaching needs to be reviewed on a regular basis. Sessions where EH guidelines around ratios are not met to be captured through session checklists, and reviewed on a regular basis. If there are sessions that are regularly not meeting these ratios action plan to be put together to rectify this.	Committee		
Players unsupervised.	Players.	Players should not be on pitch until a coach is there to supervise. In the case of junior training this should be 2 coaches.	Need to consider contingency plan for if coaches are running late/ don't turn up to a session.	Committee	August 2021	
Risk of injury through not warming up correctly.	Players	Supervised warm ups to be run for each session. England Hockey best practice for warm ups as detailed in 'planning safe hockey' to be followed.				
Hockey balls being hit across pitches during training sessions.	Players and coaches.	Organise exercises so that players are not hitting the ball into each other.				



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People being hit by ball whilst shooting exercises happening.	Players and coaches.	Players and coaches should not stand behind or close to the goals.				
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## Participants

Check that the attendance register is up to date with medical information and contact details. Check that players are appropriately attired for the activity.

What are the hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Gum shield and shin pads worn	Players	Gum shield and shin pads compulsory for junior players. All new players informed of this in initial communication with club.  Wearing of gum shield and shin pads highly recommended for adult players.	Junior players not allowed to take part in the session if they don't have gum shield or shin pads.	Lead coach at session		
Medical records available	Players	Players sign up to website.	Need to ensure this information is available to captains/coaches, either through website or kept in sealed envelope in pitch packs.			
Emergency contact numbers available	Players	Players sign up to website.	Need to ensure this information is available to captains/			



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			coaches, either through website or kept in sealed envelope in pitch packs.			
Not knowing who participants are	Players	Register to be taken at each session.				

## Safety and Safeguarding

Is the club providing a safe and secure environment for players?

What are the hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Risk of injury	Players and officials	<p>Qualified first aider at each session.</p> <p>Ensure there is at least one first aid kit available at each session.</p> <p>Incident report form to be completed for each incident requiring first aid.</p>	Completion of online England Hockey incident reporting form.	First aider at session		
Child welfare	Players	All people working with children are DBS checked and have appropriate safeguarding training. Welfare officer details available in pitch packs.				

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<p>Unauthorised taking of photos/ videos.</p>	<p>Players and volunteers</p>	<p>All members complete basic photo consent when they sign up to the website. All juniors also complete additional photo consent.</p> <p>Anyone taking photos/ videos at matches or training should register with the organiser beforehand.</p> <p>Players and volunteers should be made aware if photos/ videos are being taken at a session.</p>				
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